

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING
MINUTES
JUNE 27, 2016

A scheduled meeting of the Board of Commissioners was held on Monday, June 27, 2016 at 7:00 p.m. at the Council Chamber, 102 East Lake Drive, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green and Janet Harrington. Also, Town Attorney Jimmy Love, Town Manager Dustin Kornegay and Town Clerk Laura Duval were present. Commissioner Davis was not in attendance.

The meeting was called to order by Mayor Andrews. Commissioner Green gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews explained that Item B. Public Hearing – Variance on UDO needed to be removed from the agenda. The Planning Board was holding the hearing at the Community Building. Commissioner Harrington made the motion to accept the Agenda as amended. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously.

Consent Agenda – Approval of May 23 Minutes, May Financial Statement and Interlocal Agreements. Mayor Pro Tem Beal made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Public Comments – Indira Everett, District Manager with Duke Energy, addressed the Town Board. She distributed their latest press release, which focuses on summer storm safety. Ms. Everett suggested the information be posted on the Town website so that citizens can prepare emergency kits for their homes and cars. She also thanked the Commissioners for their service.

John Matthews, of 137 S. Main Street, told the Town Board that he is trying to open a gunsmith shop. Mayor Andrews advised Mr. Matthews that he must meet the zoning and planning requirements. The Mayor recommended contacting Planning and Development. Town Manager Kornegay will provide the contact information to Mr. Matthews. It is a licensing requirement of ATF that Mr. Matthews discuss his plans with the Town Board.

Town Manager Kornegay reviewed the proposed text amendments to the UDO on Wall Signs and Yard Sales. In May the Planning Board considered an amendment to Wall Signs, adding a new Subsection 11.8.2.6 Additional Wall Sign Permitted in NC, CBD, TNC and PUD Zoning Districts and amending Table 11.2: Standards for Permanent Signage in the NC, CBD, TND, and PUD Zoning Districts to reflect that change. It will allow businesses with no parking in front to place a sign on the side wall. The local Planning Board recommended that these text amendments be adopted.

Commissioner Green made the motion to adopt the UDO text amendments for Wall Signs. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

The Planning Board also considered an amendment to the UDO adding a definition of a Yard Sale and recommended its adoption. The purpose of this amendment is to clarify that yard sales shall be permitted as an accessory to any residential use and shall not require a zoning permit. Design standards shall be included within this decision. Mayor Pro Tem Beal made the motion to adopt the UDO text amendment for Yard Sales. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously.

Town Manager Kornegay advised there was one revision to the Annual Budget Ordinance for Fiscal Year 2016-17. The interlocal agreements with the County were renewed. This revision makes the total budget \$1,226,939. The budget does include a five cent tax increase. Mayor Pro Tem Beal made the motion to adopt the Annual Budget Ordinance for Fiscal Year 2016-17. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Mayor Andrews gave an update on the Town Hall project. The Mayor apologized to Commissioner Harrington. At the May meeting he should have taken a vote on building the Town Hall and a separate vote on the location of the building. Commissioner Harrington is in favor of building the Town Hall. The new location site has been surveyed. It was discovered that the metes and bounds are the same for the vacant lot as they are for the Community Building. Counsel is working on the corrected deed but sees no problem with it. At the July meeting a Public Hearing will be held to rezone the property from R-20 to Office/Institutional. The Mayor and Town Manager will meet with the architect Tuesday morning. Some adjustments will be made to the plans since it will now be a free standing building. Bids will go out in September followed by a meeting with the Local Government Commission. Bids will most likely be awarded in October or November. The interest rate with USDA has gone down to 2.75%, and they will honor that rate. Town Manager Kornegay has resubmitted the paperwork to USDA because the location of the project changed.

Under Manager's Report, Town Manager Kornegay reported the Town has hired Tommy Fore on a temporary basis to help with grounds and light maintenance. He has been a big help, and his services help free up Public Works to complete their other responsibilities. Mr. Kornegay thanked the Town Board for approving this new temporary position.

The Town Manager advised that he is having trouble finding another municipality with a cremains policy. Counsel believes that Buffalo Cemetery has a cremains policy and will forward that to Mr. Kornegay.

Under Commissioner Comments, Commissioner Harrington welcomed the citizens who attended the meeting. She also thanked Commissioner Kirk Smith for attending. She expressed her appreciation to the Town Manager and staff for their hard work.

Under Mayor Comments, Mayor Andrews announced the Sheriff's Department plans to host National Night Out on August 2. The Town has made the Community Building available to them. A suggestion was made to publicize this event as much as possible.

The Mayor was unable to attend the last TARPO meeting and SAGA meeting. It was his understanding that Joy Thrash and Bob Joyce gave an update on their trip to Germany. They are still pursuing a Hotel Occupancy Tax. It has passed the Senate and has moved to the House for consideration.

The Town Hall will be closed on July 4. The flags will be put out this week. The Mayor asked everyone to be safe as they travel on the holiday.

With no further business to come before the Town Board, Commissioner Woody Beale made the motion to adjourn the meeting. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk