

TOWN OF BROADWAY
BOARD OF COMMISSIONERS

MEETING MINUTES

MARCH 26, 2018

A scheduled meeting of the Board of Commissioners was held on Monday, March 26 at 6:00 p.m. at the Council Chamber, 102 East Lake Drive, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green, Janet Harrington and Jim Paschal. Also, Town Attorney Jimmy Love and Town Manager Dustin Kornegay were present.

The meeting was called to order by Mayor Andrews. He requested a moment of silence in memory of Mayor Henry Green. Mayor Andrews gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Harrington made the motion to accept the Agenda as presented. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Consent Agenda – Approval of February 26 Minutes and February Financial Statement. Commissioner Green made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Town Manager Kornegay presented a Grant Project Ordinance appropriating \$167,500 for engineering services on the NC Highway 42/North Main Street water/sewer line relocation project. DOT has approved this amount. The funds are appropriated from DOT to the Town's Water/Sewer Fund. The engineering firm will invoice the Town for work performed then a copy of the invoice will be forwarded to DOT for reimbursement. The Town is actually the payment conduit for the designing and engineering of the relocation of the water/sewer lines. Commissioner Paschal made the motion to approve the Grant Project Ordinance for the NC Highway 42/N. Main Street Waterline Relocation. The motion was seconded by Commissioner Green. Motion carried unanimously.

The Town Manager reviewed the Utility Preliminary Engineering Agreement provided by DOT. Essentially, it is the form the Town would sign in order to get reimbursed for engineering charges on the water/sewer line relocation. Counsel Love has reviewed the document and has no problems with it. Commissioner Woody Beale made the motion to approve the Utility Preliminary Engineering Agreement. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Town Manager Kornegay reviewed the engineering agreement between the Town and Withers-Ravenel for the relocation of the water/sewer lines. The engineering firm is responsible for the design, but DOT is actually responsible for the construction of the relocation. They break down the project into four phases. Much of the first phase has already taken place. Withers-Ravenel has held meetings with DOT and other utilities. In the preliminary design phase, Withers-Ravenel will submit their 30% drawings to the Town and DOT, and preliminary alignment will also be submitted to DOT. The construction document phase is the third phase. Final drawings or 90% drawings will be submitted. The construction phase is the last phase. Withers-Ravenel will be present during the whole process. The engineering firm is designing the relocation of the water/sewer lines from Milton Avenue to the vault at Dixie Farm Road. DOT will bid out the actual work to a third party. Withers-Ravenel will supervise the process. The total engineering cost is \$167,500, and invoices will be based on milestones with the understanding that the Town will submit the invoices to DOT to receive reimbursement before paying Withers-Ravenel. Counsel Love advised that according to their letter, Withers-Ravenel will look after the Town's interests. Commissioner Green made the motion to approve the engineering agreement with Withers-Ravenel. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Manager's Report – Town Manager Kornegay gave an update on the Town Hall. A pre-closeout walk through was done with the architect, contractor, USDA representative, Mayor Andrews, and the Town Manager. Sanford Contractors indicated a completion date of March 30. This week they are putting glass in the doors and at the counters, and finishing casework at the counter, in the breakroom and in the Council Chamber. The Town has to do landscaping for buffering and parking lot repairs before we receive the Certificate of Occupancy. Computers, furniture and phones have been ordered. Spectrum is trying to get a definite date when the phones should be switched over to avoid a lapse in service. Allen Hart, with USDA, will do a final walk through on April 17 and will sign off on everything at that time.

Work began on the shelter at the maintenance shop today.

Mr. Kornegay is continuing to work on code enforcement issues on Forest Avenue. One citizen, who received a letter, is making attempts to correct the violations.

Commissioner Comments – Mayor Pro Tem Beal stated he enjoyed serving with Henry Green when he served as Mayor. He could say many good things about Henry, but the newspaper article covered them all. He will definitely be missed. The Mayor Pro Tem gave an update on Triangle J. Small farmers are phasing out of farming. They are trying to find ways to keep the small farmers in business. Lee County has lost some small farmers, but they rented their farmland to big farmers. Millions of dollars could be put back into the economy if we buy local in North Carolina. Triangle J held a meeting last week with Sanford and Lee County, and Mayor Pro Tem Beal thought the meeting went well.

Commissioner Harrington remarked that she enjoyed seeing Henry Green at the Road Runner. She knew she would always have conversation when he was there.

Henry greeted everyone as they came in the door and when they left. That made him a shrewd business owner.

Commissioner Woody Beale stated he would always remember his last meeting with Henry when he was in the hospital.

Commissioner Paschal remarked that he and his wife ate dinner at the Road Runner often and would sit with Henry and Mildred Whitford. They had good conversations and learned a lot. He has fond memories of Henry.

Commissioner Green thanked everyone for their kind comments. Henry would have appreciated their remarks and been very touched by them. She thanked everyone for their kindnesses. Commissioner Green commended Zach Horner on the article he wrote for the Herald. It was a tribute that she and her family appreciate so much. Henry left a legacy for her family to build on.

Mayor Comments – Mayor Andrews felt fortunate to be able to call on a former Mayor for advice and counsel. He found Mayor Green very helpful as he was learning his role as a new mayor. Mayor Andrews felt that Mayor Green was an ambassador for the Town, and we need more people like him.

Triangle J met with the City, Town and County last Thursday. The Mayor felt that it was a good meeting. Triangle J is trying to reach out to all their members. They're working on water, agriculture and opiate abuse issues that will pay dividends to us down the road and bring communities in the region together.

Work has begun on an invitation list to the ribbon cutting at the new Town Hall. The date is yet to be determined. An open house will be held the same afternoon as well.

Mayor Andrews encouraged everyone to support our local businesses and restaurants. We don't want to lose any more businesses because they are an integral part of our community.

A festival committee meeting will be held tomorrow night at 7:00 at the community building. The 2018 Broadway Our Way Festival is just around the corner, and we're very excited about it. Much hard work has gone into the planning, and we hope to have a good turnout and that everyone will enjoy the festival.

Mayor Andrews has recommended that staff move into the new town hall on a Thursday and Friday and open for business the following Monday. The new town hall turned out very nice and is a nice looking building, which the Town can be proud of it.

The Town Hall will be closed on Friday in observance of Good Friday.

The shelter for the dump truck and tractor will soon be completed so that we can get them out of the elements.

With no further business to come before the Town Board, Commissioner Woody Beale made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk