

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
NOVEMBER 26, 2018

A scheduled meeting of the Board of Commissioners was held on Monday, November 26 at 6:00 p.m. at the Council Chamber, 103 North Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Janet Harrington, Lynne Green and Jim Paschal. Also, Town Attorney Jimmy Love, Town Manager Dustin Kornegay and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Commissioner Green gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Harrington made the motion to accept the Agenda as presented. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Consent Agenda – Approval of October 22 Minutes and October Financial Statement. Commissioner Green made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

A Civil Emergency Management Plan was presented for approval. This plan grants authority to the Mayor to declare a state of emergency and enact a curfew in times of crisis or disaster. This ordinance will speed up that process. The Civil Emergency Management Plan will be added to the Town Code of Ordinances. Mayor Pro Tem Beal made the motion to adopt the Civil Emergency Management Plan. The motion was seconded by Commissioner Green. Motion carried unanimously.

The Broadway Lions Club asked the Town to consider a sponsorship for the Christmas parade. In the past the Town has donated \$1,000. Mayor Pro Tem Beal made the motion to donate \$1,000 as a sponsor of the Broadway Christmas Parade. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

The December Town Board meeting date falls on Christmas Eve this year. Mayor Pro Tem Beal made the motion to move the meeting date from December 24 to December 17. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Regarding the Resolution Authorizing Sealed Bid Sale of the old Town Hall/Police Station, Counsel Love advised that some wording needs to be changed on

the resolution. It needs to be determined if the parking lot is included with the building parcels. The correct survey for the parcels needs to be found. The ad must be run in the newspaper 30 days before the deadline for accepting sealed bids. Counsel Love also advised it is hard to restrict uses for the building. The buyer must comply with the UDO. At the bid opening, the Town can reject all bids and start over, reject bids for no reason, sell to the second highest bidder, or sell the building at public auction. The Town can negotiate with the high bidder and work out restrictions in the deed with the consent of the bidder. The Town Board tabled the resolution until the December meeting.

Manager's Report – Town Manager Kornegay advised that the Christmas wreaths and the NCVM Christmas tree will be put up this week. There will be no lights on the water tank this year. Maintenance was done to the exterior of the tank, and the Town has to determine a way to install the lights without violating OSHA laws.

Mr. Kornegay spoke with a representative for Duke Energy about additional lighting on Main Street. There are three poles that cannot take lights because they already have transformers on them. One light can be added on North Main. In the CBD three lights can be added to existing poles on the Town Hall side of South Main. Mayor Pro Tem Beal made the motion to add four lights along Main Street. The motion was seconded by Commissioner Green. Motion carried unanimously.

The engineering firm, Hazen & Sawyer, sent a camera up in the spillway to check on seepage at Watson Lake Dam. As long as the Town documents and takes step to correct the issues, we will not be penalized. It will be a challenge to keep the dam cleared off on the back side because it is so steep. We may need to budget for repairs to the dam at the spring work session.

Patterson Paving did work on First Street and Thelma Sloan. They need to come back and re-adjust the apron on First Street. Town Manager Kornegay will get a quote from them for freshening up the walking trail.

The potholes have been filled in on North Main near Gilbert Lett Drive. This location is considered part of the construction area, so DOT will not fix them permanently.

Commissioner Comments – Commissioner Paschal stated that Mayor Andrews did a good job at the Veterans Day Service.

Mayor Pro Tem Beal attended the last TJCOG meeting. They discussed clean water. Mr. Beal distributed brochures on the subject of clean water. A new company has joined the FTZ. Another company has also expressed an interest in joining. That means more money will be coming into the state.

Mayor Andrews advised that the Town Manager is pursuing a grant through TJCOG for digitally mapping the water and sewer lines.

Mayor Pro Tem Beal thanked Mr. Kornegay for pursuing additional lighting downtown. It will make our citizens happy.

Mayor Comments – Mayor Andrews expressed his thanks to the DAV for hosting the Veterans Day Ceremony. The keynote speaker was a WWII veteran who is 100 years old. The speaker mentioned that Harold Harrington introduced him and his wife.

There is a vacancy on the Planning Board. Jeff Griffin has stepped down from the board. Commissioner Green knows someone who may be interested in serving.

A solar light has been installed on the flag pole to shine on the flag at night.

The plaque for the building has come in and will be mounted within the next few weeks, and the Town Hall sign should be installed within the next week or so.

Mayor Andrews advised that the fire department was inspected by the state fire marshal's office on November 5. He thinks it went well, and the fire department will find out its rating in 2019.

The Broadway Lions Club will host the Broadway Christmas Parade on December 8 at 2:00 p.m. Two slots have been reserved for the Town Commissioners to ride in the parade. The Lions Club decided not to have the old fashioned celebration prior to the parade. They want to focus on the parade itself. At 12 noon the Grand Marshal presentation will be held at the NCVM. Pictures can be taken with Santa at the Town Christmas tree.

The two big white rocks at the shopping center have to be re-located due to the road widening project. Mayor Andrews would like to move the rocks inside the walking trail within the next year. The Town Board agreed with his suggestion.

DOT is finishing up the right of way purchases and negotiating and closing right of way acquisitions. Construction bids will go out in the fall of 2019 with actual construction beginning in 2020.

Christmas in the Park will be held on December 2 at 4:00 p.m. Rev. Emily Hamel will give the invocation, and Rev. Scott Yow will read the Christmas story. Due to scheduling conflicts, there has been some difficulty in getting a singer. Carols may be sung by the group at the end of the service.

The Mayor would like to feature small businesses on the Town Facebook page. The Town Board agreed that local businesses should be promoted.

The Town Board decided not to host the Broadway Our Way Festival in 2019. The third Saturday in April falls on Easter weekend, and it is also the week of spring break. Most of the key volunteers will not be able to help, and many citizens will be out of town. The Town Board agreed to skip a year and re-visit the festival for 2020.

With no further business to come before the Town Board, Commissioner Woody Beale made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk

