

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
FEBRUARY 25, 2019

A scheduled meeting of the Board of Commissioners was held on Monday, February 25, at 6:00 p.m. at the Council Chamber, 103 North Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green, Janet Harrington and Jim Paschal. Also, Town Attorney Jimmy Love, Town Manager Dustin Kornegay and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Commissioner Green gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Pro Tem Beal made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Green. Motion carried unanimously.

Consent Agenda – Approval of January 28 Minutes and January Financial Statement. Commissioner Paschal made the motion to accept the Consent Agenda as submitted. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Town Manager Kornegay advised that Mike Cain has completed the survey for the old Town Hall/Police Department. Counsel Love has drawn up a resolution for authorizing the sealed bid sale and a notice of sale by sealed bid.

Counsel Love advised that it is a 50 ft. lot. The map shows fencing on Town property. The owner of the fence should be notified of this issue and that the property is for sale. Counsel Love put special conditions in the resolution and asked the Town Board to review them. The Town Board is reserving the right to reject any and all bids. An advertisement must be published in the newspaper at least 30 days prior to the bid opening. It would be advisable to have it published once a week. The ad can also be posted on the Town website. The property is zoned commercial. The Town Board cannot restrict the use of the building because it could be troublesome. However, the buyer must meet the zoning requirements. Bidders can be asked what their intentions are for the use of the building. The Town Board will have to approve the bid. A copy of the map will be available in the Town office. The Town will retain the parking lot. Steed Street, which runs behind the old Town Hall, will remain open. The building will be sold as is. The resolution directs the Town Manager to do the administrative work for the sale. Mayor Pro Tem Beal made the motion to approve the Resolution Authorizing the

Sealed Bid Sale of the old Town Hall/Police Department. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously.

Town Manager Kornegay presented a Budget Amendment for adoption. A transfer of funds is needed in General Fund. \$20,744 will be transferred from Debt Service to Governing Body - \$486, Administration Department - \$617, Maintenance Department - \$8,114 and Transfer to Capital – Town Hall Project - \$11,527. These expenses apply to the drainage issue, Town Hall furniture, plaque and sign. An appropriation of funds is needed in General Fund. \$5,585 in Unallocated Powell Bill will be appropriated to Street – Capital Outlay. This expense was for crack sealing and road striping. Commissioner Green made the motion to adopt the budget amendment. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Manager's Report – Town Manager Kornegay advised that the One Call Now account has been set up. Citizens will be notified of the service on the next water bill. It will also be posted on the Town website and Facebook page. It is a voluntary program for citizens.

DOT is ready to move forward with the sidewalk project that the Town Board approved several months ago. The project is based on an 80-20 grant. DOT is responsible for 80% of the project, with the Town assuming responsibility for 20%. The total cost is \$103,000. However, if the project goes over \$103,000, the Town is responsible for the amount over that cost. Mr. Kornegay asked Withers-Ravenel to review the proposal, and they felt the cost is reasonable. The Town will soon be sending out RFQ's, using DOT's template.

Commissioner Comments – Commissioner Woody Beale inquired about repairs to the walking trail. He advised that the bottom of the walking trail is wet and saturated due to the recent abundance of rain. Town Manager Kornegay advised no work can be done until the ground dries. The Mayor stated there is no place for the water to run off since that portion of the trail is so close to the sewer line, which blocks the water from running to the lake.

Commissioner Beale also asked about a code enforcement issue. The Town Manager advised the Code Enforcement Supervisor has looked at property on Third Street and South Main Street, and he is waiting for her report.

Commissioner Beale suggested sealing the cracks in the Town Hall/Community Building parking lot.

With no further business to come before the Town Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk

