

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES

JUNE 22, 2020

A scheduled meeting of the Board of Commissioners was held on Monday, June 22, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Lynne Green, Janet Harrington, Teresa Kelly and Jim Paschal. Also, Town Manager Eddie Thomas, Finance Director Barbara Cox, Town Counsel Jimmy Love, and Town Clerk Laura Duval were present. Mayor Pro Tem Beal was unable to attend the meeting.

The meeting was called to order by Mayor Andrews. The Mayor gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Paschal made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Consent Agenda – Approval of May 12 Budget Work Session Minutes, May 19, Board Meeting Minutes and the May Financial Statement. Commissioner Harrington made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Kelly. Motion carried unanimously.

The Fiscal Year 2020-2021 Budget was presented for adoption. Total General Fund Budget is \$933,418 and Utility Fund is \$402,329, making the total budget \$1,335,747. The tax rate remains the same at \$0.49. Commissioner Kelly made the motion to adopt the FY 2020-2021 Budget. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Two budget amendments were presented for adoption. The amendments addressed the need to balance expenditures and revenues for year end. \$2,960 is appropriated to Special Appropriations from Governing Body. \$11,500 is appropriated to Administration from Police. \$32,465 is appropriated to Water & Sewer Dept., which is made up of: \$20,000 from Retained Earnings, \$6,100 from Water Taps, \$1,600 from Sewer Taps, and \$4,765 from Miscellaneous. The amendment for appropriating \$23,807 Lease Proceeds is a bookkeeping issue. It's a wash. Commissioner Paschal made the motion to adopt the two budget amendments as presented. The motion was seconded by Commissioner Kelly. Motion carried unanimously.

Town Manager Thomas reviewed the payment option plan, which is primarily a finance agreement offered to citizens with accounts in arrears. Currently, the Town has 39 customers who have delinquent balances. Mr. Thomas already sent letters informing these citizens of their options as soon as Executive Order 142 is rescinded. Counsel

Love reviewed the plan and is in agreement with it. Mr. Thomas plans to meet with each customer personally to thoroughly explain the plan. The current balance and installment payment is due and payable each month. Water will be cut off after the 25th of the month if current balance is not paid. The heart of the agreement states: In the event the customer fails to make a current utility payment beginning date and every month thereafter until all past due amounts are caught up, the Town of Broadway shall have full right without notice to discontinue services with the customer being responsible for the 10% late penalty and all reconnect fees associated with said cutoff. If the full amount of past due monies is not received by date, the Town of Broadway shall have full right without notice to disconnect services again with the customer being responsible for late penalties and any reconnect fees associated.

When the governor rescinds Executive Order 142, only the dates on the document will change. Water service will be cut off when a customer fails to make a current payment. In essence delinquent customers will be making two months' worth of payments in one month under the payment option plan. These customers may be behind on all utilities. There may be a misunderstanding that deferred does not mean forgiven. Commissioner Paschal made the motion to adopt the payment option plan for the Town of Broadway. The motion was seconded by Commissioner Kelly. Motion carried unanimously.

Manager's Report – Town Manager Thomas expressed his thanks to Barbara Cox for her diligence in preparing for the audit, preparing the budget amendments, and attending tonight's meeting.

Mr. Thomas reported that most of the yards have been mowed that were in violation of the weeds; schedule for cutting ordinance.

Commissioner Comments – Commissioner Kelly mentioned the possibility of placing a port-a-john near the walking trail during the summer months. She has received complaints about the absence of a restroom at the Town Park. Mayor Andrews suggested the Town Board look at that expense when the new budget year begins.

Commissioner Kelly has also received complaints about the lack of seating in the laundromat. The Mayor advised the Town can reach out to the owner about those complaints.

Commissioner Paschal is still concerned about speeding and noise from pickup trucks. The police department has been issuing warning tickets about the noise. Mayor Andrews will ask Chief Hinnant to talk with the officers about speeding tickets.

Commissioner Harrington thanked Barbara and the entire staff for their hard work. She expressed her appreciation to the Woman's Club for paying for the mini-library stand. Commissioner Harrington also appreciated Cameron Grove serving meals to the Police Department.

Mayor Comments – Mayor Andrews advised the Town newsletter will be mailed tomorrow. The yard debris and bulk trash guidelines will be posted on the Town website, also. Extra copies of the newsletter will be given to new customers.

The Town may be losing money on water and sewer taps. Those expenses will be researched and reported back to the Town Board.

All community building rentals were suspended for the months of late March, April, May and June. Executive Order 142 prevents inside gatherings of more than ten people. Once the governor rescinds the order, rentals can resume.

Town Hall opened to the public June 1. Many customers still use the payment drop box.

The County and City will resume public hearings on July 13. They plan to use the Civic Center for their public hearings. Broadway has one developer that is ready to get on our agenda, but we have to find another location in Town where the public hearing can be held. The school auditorium may be a possibility. Social distancing must be practiced, so it may be late July before our public hearings can resume.

The former Terminix building has been leased. The owner of the old Dollar General building is still seeking a buyer or lessee.

Mayor Andrews entertained a motion to go into closed session per G.S. 143-318.11(a)(3) attorney client privilege to discuss legal claims and G.S. 143-318.10(e) to prevent the disclosure of information that is made privileged or confidential.

Commissioner Paschal made the motion to go into closed session. The motion was seconded by Commissioner Kelly. Motion carried unanimously.

After returning to regular session, there was no further business to come before the Town Board. Commissioner Paschal made the motion to adjourn the meeting. The motion was seconded by Commissioner Green. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval, Town Clerk