

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
NOVEMBER 23, 2020

A scheduled meeting of the Board of Commissioners was held on Monday, November 23, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Lynne Green, Janet Harrington, Teresa Kelly, and Jim Paschal. Also, Town Manager Eddie Thomas, Town Counsel Jimmy Love, and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Mayor Pro Tem Beal gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Harrington made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Consent Agenda – Approval of October 26 Board Meeting Minutes and the October Financial Statement. Mayor Pro Tem Beal made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

New Business – Mayor Andrews presented a budget amendment appropriating \$3,000 for sealing and striping the old town hall parking lot in the downtown area. The project depends upon the weather. Warm days are needed for paving. The budget amendment appropriates \$3,000 to Maintenance from Finance.

The Mayor presented a budget amendment for appropriating \$15,000 to pave the walking trail at the Town Park. The appropriation includes moving \$5,000 from Fund Balance, \$3,000 from Unallocated Reserves – Festival, and \$7,000 from Contributions – Other to Parks & Recreation. Since the festival was not held, Waste Industries generously agreed the Town could apply their festival donation to the walking trail project. The Town raised another \$7,000 - \$1,000 from the Woman’s Club, \$1,000 from the Lions Club, and \$5,000 from anonymous donors.

Commissioner Paschal made the motion to adopt the budget ordinance as presented. The motion was seconded by Commissioner Kelly. Motion carried unanimously.

The Town Board decided to hold a work session on January 25 at 4:00 p.m. prior to the regularly scheduled Board Meeting. The meeting will be held either in the Council

Chamber or Community Building depending upon COVID restrictions. The Town Board will meet with planning staff. Mayor Andrews thought a meeting with David Montgomery, Amy McNeill, and Marshall Downey would be beneficial after the Public Hearing held on the rezoning request by Weaver Development. Later on a meeting could be held with the Broadway Planning Board to discuss future growth for the Town.

Since the Town Hall is closed on December 28 for the holidays, the Town Board agreed to move the December meeting date to December 14.

Manager's Report - Town Manager Thomas thanked everyone for their support during his time of loss. It was appreciated much more than they know.

Mr. Thomas reported that Colonial and Crystal Drives have been resurfaced, and he has received only positive feedback. Ruth Ann and Hazel Lanes will be resurfaced as soon as the weather permits. When the former town hall parking lot is resurfaced, the walking trail will be paved. All paving is dependent upon weather conditions.

Mike Cain plans to begin the topographical survey of Watson Lake any day now.

The Town Christmas wreaths may be put up Wednesday since that is the most convenient day for Wayne Lett. The Lions Club will begin decorating Friday and Saturday.

An ad was published in the Sanford Herald for a Public Works Technician. The Town has received one application with three pending. The deadline for applications is November 30 at 5:00 p.m. Town Manager Thomas hopes to begin the interview process the first Friday in December and have the person in place to start the first of January.

Mr. Thomas advised that letters regarding 211 assistance from United Way were sent to all people participating in the payment option plan. The Town has received notification that one resident has applied, and she is not on the payment plan.

Improvements to the ditch have been made on Johnson Street to protect the integrity of the Town's sewer line from erosion. The water seems to be flowing better, and there have been no complaints after excessive rainfall.

Grant Spivey has completed the trimming at the NCVM and the four quadrants in Town. These areas have also been mulched.

Town Manager Thomas mentioned that the ceremony was held for Howard Griffin Boulevard at the maintenance shop. Howard was very appreciative of the gesture. He was given an individual and a group picture commemorating the acknowledgement. He is now working under direct supervision. Craig was appreciative of Howard's recognition, as well. Howard is an institution for the Town of Broadway.

Mr. Thomas wished everyone and their families a Happy Thanksgiving.

Commissioner Comments – Commissioner Green wished everyone a Happy Thanksgiving.

Commissioner Harrington thanked Town Manager Thomas for his work in getting the projects completed. She wished everyone a Happy Thanksgiving.

Mayor Comments – The Mayor would like to purchase 60 more flags to fly on utility poles from Village Drive to Dalrymple Street. Some citizens living on North Main have requested more flags on their end of Town. The flags won't be needed until Memorial Day, so they could be purchased in the spring. The Town Board agreed additional flags are a good idea.

The Mayor, Town Manager, and Commissioner Kelly asked local companies if they would be interested in placing Christmas lights on the water tank. PR Faulk, Jason Howard, Sanford Contractors, and Utility Services all stated they are not interested. These companies view the height of the tank as a safety issue. Mayor Andrews advised he could ask bigger contractors in Charlotte and Raleigh to see if they would do it for us. However, they may be very expensive. The problem is the tank was put up in 1965. The original strings of lights that were placed on the tank kept digging into the tank, causing damage. The floodlights that were then installed on the catwalk were an OSHA violation because the catwalk has to be free and clear. OSHA fines can run into thousands of dollars. Mayor Andrews will contact Watson Electric in Raleigh about installing lights. The Town has been diligently working on this issue and will try to find a resolution for next Christmas.

The Mayor asked the commissioners to report any streetlight outages. Please get the pole number and report it to Eddie or Laura. The police officers try to report the outages, also. This will help them get repaired sooner.

Mayor Andrews reiterated that Wayne Lett will possibly put up the Christmas wreaths on Wednesday. The Christmas tree at the NCVM will be put up as well. The Lions Club will decorate around Town on Friday and Saturday. A lot of homes have already decorated for the holidays. Frank at Broadway Hardware has been working on his decorations as well

Mayor Andrews plans to talk with Chief Hinnant about holding a prescription take back day. People will be able to dispose of outdated or unused prescriptions. It can be coordinated with the Sheriff's Department for a couple of hours on a Saturday.

Tomorrow the Mayor and Town Manager will meet with Thomas, David and Amy of planning, to discuss the type of rezoning Weaver Development may request. Mayor Andrews has a lot of questions about Weaver's new plans. They seem to be going in a totally different direction, so the Mayor and Town Manager would like some clarification from planning and zoning.

The iPads for the commissioners have come in. The Town Board agreed to the Town making a taxable gift of the iPads to them. The value will be added to their W-2. The iPads will be theirs, will not be subject to public records law, and they won't have to

turn them back in when they no longer serve on the Town Board. The commissioners would also like to have Town based email addresses.

Mayor Andrews wished everyone a Happy Thanksgiving and encouraged everyone to be safe. The numbers are not looking good for COVID. Today there were 40 new cases in Lee County, and a total of 30 deceased.

With no further business to come before the Town Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval, Town Clerk