

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 22, 2022

A scheduled meeting of the Board of Commissioners was held on Monday, August 22, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, April Collins, Teresa Kelly, and Jim Paschal. Also, Town Counsel Jimmy Love, Town Manager John Godfrey, and Town Clerk Laura Duval were present. Commissioner Green was unable to attend the meeting due to a death in her family.

Mayor Andrews asked that everyone remember Commissioner Green and Chief Gunter in prayer for the recent losses they have suffered.

The meeting was called to order by Mayor Andrews. Commissioner Paschal gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews requested the addition of Item F. Approval of AIA Resolution and a Closed Session as the last agenda item. The closed session will be held to consult with the Town attorney in order to preserve the attorney-client privilege between the attorney and the public body per G.S. 143-318.11(a)(3) and to discuss personnel per G.S. 143-318.11(a)(6). Commissioner Kelly made the motion to accept the Agenda as amended. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Consent Agenda – July 25 Board Meeting Minutes and July financial statements. Mayor Pro Tem Beal made the motion to accept the consent agenda as submitted. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Public Comment – Lee County Commissioner Kirk Smith, of 3108 Avents Ferry Road, Sanford, encouraged the Town Board to visit the new Lee County government website. The County plans to participate in Project Green Light during the week of Veterans Day. This project began in New York, and Governor Cooper has embraced it. Lee County Commissioners support Project Green Light, which will illuminate government buildings with green lights to honor veterans. Commissioner Smith suggested lighting the NCVM for this project.

Commissioner Smith also invited the Town Board to the next county commissioners meeting at the Civic Center on September 12 at 6:00 p.m. During the meeting Mayor Andrews will be recognized for his service to the Fire Advisory Board

and the fire department. Anyone wishing to make a public comment should arrive five minutes early to sign up.

Mayor Andrews requested a copy of the Green Light Resolution. The Mayor also expressed his thanks to Sheriff Estes and the Lee County deputies who have helped cover shifts in Chief Gunter's absence. Sheriff Estes assured Mayor Andrews they would do anything to help out, and the Mayor appreciates the great working relationship the Town has with the Lee County Sheriff's Department.

New Business – Mayor Andrews presented a resolution in support of the temporary closure of S. Main Street on December 10 for the Broadway Lions Club Christmas Parade. The street will be closed from 12:00 – 5:00 p.m. Mayor Pro Tem Beal made the motion to adopt the resolution. The motion was seconded by Commissioner Kelly. Motion carried unanimously. The resolution will now be sent to NCDOT, so they will be aware of the street closure.

Mayor Andrews presented a resolution requesting NCDOT consider a speed limit reduction on Seminole Road. With the recent construction of 12 new houses with 40+ houses coming in the near future, the speed limit needs to be reduced from 55 to 35. Eventually there may be an additional 300 homes outside the Town Limits. Hopefully, a lower speed limit will calm the speeders before getting into Broadway. Commissioner Kelly made the motion to approve the Seminole Road Speed Limit Reduction Resolution. The motion was seconded by Commissioner Paschal. Motion carried unanimously. This resolution will be forwarded to the Harnett County Board of Commissioners so that they may consider joining Broadway in taking this request to NCDOT.

Mayor Andrews presented a quote for a video intercom system from Central Security Systems, Inc. They currently provide the camera security at Town Hall. This quote includes an intercom and video so that staff can see who is at the front door. The front door will remain locked, and visitors will have to be buzzed in during the day. At times there is only one staff in the office, so this will help with potential safety issues. It is similar to the system the school uses. It is a one time cost of \$2,416.49. Central Security advised at this time safety precautions need to be in place at government facilities. This cost can be taken from Buildings - Maintenance in the budget. Commissioner Kelly made the motion to approve the quote for video intercom security. The motion was seconded by Commissioner Collins. Motion carried unanimously.

Wendy Bryan, Executive Director of Sanford TDA, gave an overview of their past fiscal year. The TDA's goal is to bring visitors to not only Sanford but all of Lee County. The Broadway Christmas Parade set the record for the highest number of hits on social media. Over 5,000 people viewed that post, so Broadway has an engaged online audience. Asheboro gives grants to smaller municipalities, so this was used for Broadway. The TDA promoted the BOW Festival and supported it through a sponsorship, which will once again be included in their budget. The TDA did an organic campaign for the festival through social media and Visit Sanford, paid for ads in Triangle on the Cheap, ran ads in The Rant, and ran an ad in Our State magazine for all spring events in the County. The editor of Our State, Elizabeth Hudson, recently visited Lee

County and Broadway. She included the charm of Broadway in half of her opening letter in the August issue. The TDA ran an ad in The Rant about the festival bands and all the activities. Wedding venues/businesses near Broadway, including Sugarneck, Daniel's Ridge, and Enchanted Moments, were also featured in an ad with The Rant. The NCVM was featured in the new visitor's guide as a recommended day tour. "Nine things you'll love about Broadway, NC" was shared in a newsletter. The Tarheel Traveler recently visited Sanford for three featured stories and plans to come to Broadway to check out Dips & Dawgs and Pop Heaven. Sanford TDA is funded by the City's occupancy tax. The Town Board expressed their appreciation to Ms. Bryan for her efforts in promoting and supporting the Town of Broadway.

A discussion was held on the time capsule. The thawing out process has been completed for the first packet. Mayor Andrews shared slides of some of the contents. A few newspaper pages, a first grade letter, and a drawing by a school student were shown. Other salvaged items were fabric swatches, decorative ribbons, a large rusted staple, a note, and 13 written pages about the future in Broadway. The cost of that recovery was \$783 and has been paid. The cost of thawing out the second packet is \$850. There is no guarantee anything will be recovered. Commissioner Collins feels recovery of the second packet should be attempted because the Town may have a historical facility in the future where these items could be displayed. Commissioner Kelly feels the Town owes it to the citizens to preserve the time capsule contents. She suggested the contents may be sealed prior to being put in the next time capsule. Instructions were given to re-bury these items with current information that will be opened in another 50 years. Commissioner Collins asked if citizens could make donations to the restoration process. She was advised citizens can make donations to the Town earmarked for the time capsule restoration. Counsel Love suggested contacting the Railroad House to determine if they might be interested in contributing to the restoration project. Mayor Andrews advised festival funds from last year can be used to cover the cost. Commissioner Kelly made the motion to move forward with the restoration of the remaining contents retrieved from the time capsule. The motion was seconded by Commissioner Collins. Motion carried unanimously. Commissioner Kelly would like to see a second event held so that citizens can view the contents.

The Town is now applying for an Asset Inventory and Assessment Analysis Grant through the state. Mayor Andrews met with Withers-Ravenel last week and was given a list of items needed for the grant. He and staff are working on completing the list. One requirement is the adoption of a resolution authorizing the Town to apply for the grant. We hope to apply for one grant for the water and another grant for the sewer. That's the next big step in evaluating our system and moving forward in addressing the needs of our WWTP. Mayor Andrews presented the resolution authorizing him and the Town Manager to apply for a state grant. It is due in September. Withers-Ravenel will assist the Town in that process. Commissioner Kelly made the motion to adopt the resolution. The motion was seconded by Commissioner Collins. Motion carried unanimously.

Manager's Report – Town Manager Godfrey advised the contract with Southern Corrosion for water tank maintenance was signed on July 26.

Mr. Godfrey participated in a WebEx with Molly Stevens, of NCDOT, in reference to annual Powell Bill reporting.

On July 27 a new oven was purchased for the community building after determining the old one no longer worked. Mr. Godfrey assisted Public Works with reading water meters, also.

The Town Manager completed the annual expenditures report for the Powell Bill on August 1.

Mr. Godfrey met with Clinton Tierney, Account Executive, and Brian Bearor, VP of Sales, of StoredTech to discuss our new contract for IT services.

Finance Officer Barbara Cox and the Town Manager met with John Frye of Capital Management Trust on August 10. Mr. Frye visits quarterly to give updates on our account, interest rates, and products.

Mr. Godfrey and Mayor Andrews participated in a Zoom meeting with Dennis Pennix, State Code Enforcement, on the minimum housing requirements ordinance. They also met with StoredTech via WebEx. An IT Tech is scheduled to visit Town Hall on August 23 to begin evaluating and updating our IT needs.

The Mayor and Town Manager participated in a WebEx meeting with staff from Withers-Ravenel to discuss plans to apply for an AIA grant for our water/sewer infrastructure.

Mr. Godfrey continues to complete all standard monthly reports. All staff continue to address questions, needs, and concerns from citizens in a professional and courteous manner. Staff continue to provide services required at a very professional level in an effort to maintain that quality that makes our Town so great.

Commissioner Comments – Commissioner Paschal mentioned speeding continues to be an issue.

Commissioner Collins inquired about the digitized speeding sign. Town Manager Godfrey advised Chief Gunter is checking with the Sheriff's department about using their sign. A citizen asked Commissioner Collins if the speed limit could be reduced in the downtown area. She was advised that is a state maintained road, so DOT would have to lower the speed. Mayor Andrews checked on the cost of radar speed limit signs. He found two that are solar operated. One flashing speed sign costs \$1,000, and the mobile sign costs around \$5,000. The police officers are currently running radar. He plans to ask the police department to step up the radar and run it every day between 5:30-7:30 a.m. and between 5:30-7:30 p.m. They issue warnings to speeders and citations to speeders driving 15mph over the speed limit.

The Mayor advised moving the crosswalk closer to the central business district costs approximately \$10,000 and would eliminate three parking spaces on both sides of the street.

Commissioner Kelly inquired about the water fountain purchased for Watson Lake Park. She was advised the installation of the water fountain has been contracted, and the contractor advised the Town is on his list. Public Works is checking with the contractor about pouring the pad and putting in the pipes for the water fountain.

Mayor Comments – Mayor Andrews advised TJCOG is applying for a grant for a safe streets and roads action plan. The County and City are participating. TJCOG will share a resolution of participation at a later date.

Regarding the sidewalk project, the Mayor and Manager will meet with six property owners beginning next week. A permanent easement is needed so that the contractor can go on the citizen's property in order to have room to install the sidewalk.

Mayor Andrews advised some Town Ordinances are now obsolete. He is in the process of reviewing those, cleaning up the ordinances, and is planning to enlist the help of American Legal before codifying the latest Town Ordinances that were adopted.

The digitizing of the Town Cemetery should be finished in a few weeks.

A citizen approached the Mayor about installing a columbarium at the Town Cemetery. Commissioner Collins did some research and found the cost of a 48-unit columbarium is \$15,000. The Town Board felt this is not an urgent need at this time.

Mayor Andrews advised the Town Board may soon hold an afternoon work session to determine how the ARP Funds will be used.

Mayor Andrews entertained a motion to go into Closed Session per G.S. 143-318.11(a)(3) and G.S. 143-318.11(a)(6). Commissioner Paschal made the motion to go into Closed Session. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

After returning to regular session, there was no further business to come before the Town Board. Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval, Town Clerk

