

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
SEPTEMBER 26, 2022

A scheduled meeting of the Board of Commissioners was held on Monday, September 26, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, April Collins, Lynne Green, Teresa Kelly, and Jim Paschal. Also, Town Counsel Jimmy Love, Town Manager John Godfrey, and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Commissioner Collins gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews requested the addition of a Closed Session as the last agenda item. The closed session will be held to discuss a personnel matter per G.S. 143-138.11(a)(6) and to consult with the Town attorney in order to preserve the attorney-client privilege between the attorney and the public body per G.S. 143-318.11(a)(3). Commissioner Paschal made the motion to accept the Agenda as amended. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Consent Agenda – August 22 Board Meeting Minutes and August financial statements. Commissioner Kelly made the motion to accept the consent agenda as submitted. The motion was seconded by Commissioner Green. Motion carried unanimously.

Public Comment – Terry Sanders, 204 Stevens Drive, inquired about Watson Lake. He would like to see Watson Lake deemed as catch and release because he has seen non-residents of Broadway taking buckets of minnows out of the lake. Mayor Andrews advised the Town Board would take this request under consideration.

Lee County Commissioner Kirk Smith, of 3108 Avents Ferry Road, Sanford, has been campaigning on Main Street. The biggest complaint he has received is speeding. The other day a car passed him on double yellow lines just after turning on East Harrington Avenue. Since Broadway only has one officer on duty per shift, Commissioner Smith suggested Chief Gunter get the Sheriff Department and NCSHP involved. Commissioner Smith asked if Sheriff Estes was contacted about borrowing a speed limit sign. Mayor Andrews advised Sheriff Estes said the Town is welcome to borrow the sign, but it is being upgraded at the moment. The Mayor stated the Broadway PD did 81 traffic stops the past month, so they are working diligently on the speeding issue. Mayor Andrews attended a mayors conference last week and learned most municipalities have recurring issues with trash and speeding.

New Business – The bid opening for resurfacing Cats, Fiddler and Beale Drives was held this morning. ST Wooten was the only bidder. They submitted a bid for \$175,570. Mayor Andrews advised the Town does not have that amount in Powell Funds at this time. Currently there is about \$90,000 in Powell Funds. More money will be received in October and also at the first of the year. He recommended not to take any action now but revisit the project in the spring. Costs have gone up since the last resurfacing was done. A line break was repaired on Cats Drive today and will be patched. None of those streets have potholes. Mayor Pro Tem Beal made the motion to not move forward with this resurfacing project. The motion was seconded by Commissioner Green. Motion carried unanimously.

Mayor Andrews advised a quote was received from Patterson Paving for cutting and removing tree roots, excavating damaged asphalt and packing then patching asphalt on the following streets: East Lake Drive, Stevens Drive, Beale Drive, Broad Street, Knowledge Street, and Thelma Sloan Drive. Tree roots are pushing up the asphalt, and it is opening up. Patterson Paving is charging \$800 per location, and there are 32 locations included in this project. Commissioner Paschal made the motion to proceed with the root removal and asphalt project at the cost of \$25,600. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

The Mayor advised the 2009 Chevrolet Silverado pickup needs to be declared as surplus so that it can be sold. Once the radio has been removed, the pickup will be sold by sealed bid. It has been cleaned, and the mileage is 111,000. The truck no longer passes the emissions test, but that test is no longer required in Lee County. Mayor Pro Tem Beal made the motion to declare the 2009 Chevrolet Silverado as surplus. The motion was seconded by Commissioner Collins. Motion carried unanimously.

Mayor Andrews presented a budget amendment for consideration. The budget amendment covers the cost of recovering the contents from the time capsule. \$2,000 will be appropriated to Expenditures Parks & Rec – Time Capsule from Revenue - Unallocated Festival Funds. Last year the festival generated extra funds, and this can be used towards the cost of recovery. Commissioner Kelly made the motion to adopt the budget amendment. The motion was seconded by Commissioner Collins. Motion carried unanimously.

The mayor presented Operation Green Light for adoption. Mayor Andrews read the resolution recognizing the importance of honoring all those whose immeasurable sacrifices help preserve our freedom. Commissioner Kelly made the motion to adopt the Operation Green Light Resolution. The motion was seconded by Commissioner Paschal. Motion carried unanimously. Citizens are encouraged to display a green light in their residence or place of business from November 7 through November 11, 2022.

Manager's Report – Town Manager Godfrey reported that ProShred came to shred multiple boxes of files that had expired based on retention schedules.

Mr. Godfrey worked with Parks Ford out of Hendersonville and Ford Motor Credit on obtaining a new Ford F-150 truck for the Public works Department. The truck was delivered on 9-13-22.

Chief Gunter and Town Manager Godfrey informed a resident on Johnson Street that roosters are prohibited inside the Town Limits. They verbally agreed to meet the criteria within a 10 day time frame. Code Enforcement checked the residence recently, and they appear to be in compliance with the ordinance.

Mr. Godfrey has ordered new 35 MPH speed limit signs and a new 25 MPH speed limit sign for Milton Avenue. A new Town Limit sign has also been ordered for Dalrymple Road.

On 9-15-22 contractors working for Spectrum advised that they cut the Town's water line at 400 Macbeth Drive. Public works staff along with Steve Cox were able to repair the leak the same day.

Interviews were conducted the week of 9-19-22 for the finance officer position.

Town Clerk Duval and Town Manager Godfrey participated in a Zoom meeting with Harris Local Gov't Print and Mail to discuss opportunities to update bill printing and mailing procedures.

The Town Clerk and Town Manager participated in a zoom meeting with Secure Payments, a third party vendor associated with StoredTech. They specialize in monitoring credit card transactions and to ensure that we remain in compliance with all rules and regulations.

On 9-22-22 the Town received a complaint about a large pothole on Vernon Street. Mr. Godfrey contacted NCDOT in Sanford, and the pothole was filled in and patched that afternoon.

The Mayor and Town Manager have been and will continue to meet with affected property owners in reference to the EB-5870 Sidewalk Project for sidewalk easements. Progress is being made in that process.

Town Manager Godfrey continues to meet and interact with all staff on a daily basis in a collaborated effort to meet the needs of the Town. We address issues head on and all work together to resolve them.

Commissioner Comments – Commissioner Green thanked everyone for their condolences in the death of her sister and well wishes after her subsequent fall.

Mayor Pro Tem Beal gave a report on the last TJCOG meeting. Aging in human services was discussed. These services include in-home services, legal services, medical, caregiving support, meals, etc. They specialize in assisting those who need help in these areas.

TJCOG is the grantee of the Research Triangle Area's full-service, multi-site Foreign Trade Zone #93, which allows companies importing and exporting products to reduce or delay custom duties or taxes on products received within the FTZ. Ideal Fasteners was just accepted into the FTZ #93. This company makes zippers for almost anything requiring them. They are located in Oxford and have been in business since 1966.

Triangle J will hold a medical health meeting at Dorothea Dix on November 2.

Mayor Comments – Mayor Andrews asked the commissioners to inform him if they want their town email addresses posed on the Town website.

The Broadway PD continues to address the speeding issue.

Withers-Ravenel completed the AIA grant to address the wastewater capacity. The Town won't hear anything from the grant until the first of the year.

The Mayor and Town Manager will meet with the last property owner on South Main Street this week to discuss an easement for the sidewalk project. Once that is completed, the project will go out to bid.

The Cape Fear Rural Fire Department and the Broadway Police Department will host National Night Out on October 4 from 5-8:00 p.m. It will be held at the Community Building. Chief Gunter and Chief Billings are working to get the event together. There will be activities for the kids.

The Veterans Day Service will be held on November 11 at 11:00 a.m. and will be hosted by the DAV Chapter 5 at the NCVM.

Christmas in the Park is scheduled for December 4 at 4:00 p.m. The program consists of the tree lighting, announcement of the Grand Marshal for the Christmas parade, and Santa will make an appearance.

The Broadway Lions Club Christmas Parade will be held Saturday, December 10 at 2:00 p.m. The members are working diligently on the parade.

Mayor Andrews entertained a motion to go into Closed Session per G.S. 143-318.11(a)(3) and G.S. 143-318.11(a)(6). Commissioner Paschal made the motion to go into Closed Session. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

After returning to regular session, Mayor Pro Tem Beal made the motion to authorize the Town Manager to enter into a retainer with Napoli Shkolnik regarding issues resulting from PFAs. The motion was seconded by Commissioner Collins. Motion carried unanimously.

With no further business to come before the Town Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval, Town Clerk