

TOWN OF BROADWAY  
BOARD OF COMMISSIONERS

MEETING MINUTES

MARCH 27, 2023

A scheduled meeting of the Board of Commissioners was held on Monday, March 27, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, April Collins, Lynne Green, and Jim Paschal. Also, Town Counsel Jimmy Love, Town Manager John Godfrey, and Town Clerk Laura Duval were present. Commissioner Kelly was unable to attend the meeting due to illness and her family is visiting from Alabama.

The meeting was called to order by Mayor Andrews. Commissioner Collins gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews requested an addition to the agenda. At the end of the meeting a closed session will be held per G.S. 143-318(a)(5) to advise staff on contract negotiation. Mayor Pro Tem Beal made the motion to accept the Agenda as amended. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Consent Agenda – February Board Meeting Minutes and February financial statements. Commissioner Paschal made the motion to accept the consent agenda as submitted. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

New Business – Mayor Andrews presented a budget amendment for adoption. \$65,108.92 of ARP Funds is appropriated to salaries and benefits to cover the remainder of salary expenses for the total allocated ARP Funds. At that time there was not enough in salaries. We have now incurred enough in admin, finance, police, and maintenance salaries to cover the entire amount. Commissioner Green made the motion to adopt the budget amendment for the use of ARP Funds in the amount of \$65,108.92 as presented. The motion was seconded by Commissioner Collins. Motion carried unanimously.

A budget amendment was presented for adoption that appropriated \$30,000 from Unallocated Powell Bill Funds to Street Expenditures Powell Bill. This budget amendment was actually approved in September as recorded in the minutes, but was misplaced during filing and wasn't included in the agenda packet. At that time the Town Board approved removal of roots and asphalt repair on several streets at a cost of \$25,600. Mayor Pro Tem Beal made the motion to adopt the budget amendment as

presented. The motion was seconded by Commissioner Collins. Motion carried unanimously.

Manager's Report – Town Manager Godfrey reported Public Works staff met with personnel from NCDOT and Boggs Construction to discuss materials and plans for the NC Hwy 42 Road Widening Project.

Mr. Godfrey met with Bobby Cavanaugh, of NCRWA, who assisted him in completing the Town's annual Local Water Supply Plan (LWSP), which has been submitted to NCDEQ. There were no issues noted.

On March 14, Town Manager Godfrey and Town Attorney Love were in Magistrate Court for the hearing on 122 Hunter Drive involving the downed tree. The Magistrate ruled in favor for the plaintiff, and defendants were ordered to repay the Town \$1,200 plus \$156 in court costs.

During the weeks of March 13 and March 20, repairs and upkeep were ongoing at the WWTP. All four lift stations were serviced with repairs made where needed.

Chief Gunter, Mayor Andrews, and Mr. Godfrey had a preliminary discussion in reference to replacing the 2014 Ford Interceptor, which has expired. The Town Manager's truck is equipped with radio, lights, and siren and is currently being used by PD to fill the void.

Our staff have assisted with preparations for the upcoming annual Broadway Our Way Festival. All of our staff continue to be of great service to the Town, and Mr. Godfrey appreciates their efforts very much.

Commissioner Comments – Commissioner Green expressed her appreciation to Mr. Godfrey and Attorney Love for handling the 122 Hunter Drive issue. She also stated the festival committee is excited about Broadway Our Way.

Mayor Pro Tem Beal reported an issue to Mr. Godfrey that has been corrected. Some kids were playing basketball in the street, and that was taken care of in a timely matter. Mr. Godfrey advised it was duly noted to Chief Gunter. Mr. Beal advised Triangle J has changed its name to Central Pines Council of Government. Areas being addressed are watershed and runoff and vehicle emissions.

Commissioner Collins was approached by a concerned citizen who expressed cracks need to be filled on several streets in Town. It was suggested the Town rent a machine and buy asphalt blocks to take care of this issue. Mayor Andrews advised the Town uses the services of Sanford Striping and Sealing to fill cracks on Town streets and also to restripe streets. The Town maintains a prioritized list of the streets needing maintenance or resurfacing. Unfortunately, Powell Funds do not keep up with the costs of asphalt and resurfacing.

Mayor Comments – Mayor Andrews announced the All Boards Meeting will be held on Monday, April 24 at 10:00 a.m. at the Dennis Wicker Civic Center. SAGA, City

of Sanford, Lee County, and the Town of Broadway attend this meeting. The agricultural breakfast at the McSwain Center will be held at 8:00 a.m.

The Town is waiting on official notification that the \$400,000 grant for the AIA has been awarded. We should receive a letter by the end of this week or next week.

The State has certified the easements for the EB-5870 sidewalk project. Advertisement for bids will go out on April 20, a pre-bid meeting will be held on May 4, bid opening will be on May 11, bids will be awarded May 22 so that the project may start in mid-June.

Mayor Andrews requested the Town be added to the list for pedestrian projects. The City, the County, and the Town meet and decide on future projects. If accepted, a sidewalk would be installed from Stevens Drive to the Broadway auditorium. Once all sidewalk projects are completed, the Town will have sidewalks from Stevens Drive to Gilbert Lett Drive on both sides of the street. The list is backed up to 2029.

R-3830 will still begin at Avents Ferry Road and move towards North Main Street. It requires relocation of water and sewer lines on the Town's part.

Broadway Our Way will be held soon on April 15. The committee of volunteers has done much work. They are a great group of folks who have been working on the festival since October. All festival expenses have been covered by sponsors and vendors. There will be seven or eight food trucks, a great lineup of entertainment throughout the day, kids' activities, and over eighty vendors in the street fair.

Mayor Andrews entertained a motion to go into closed session per G.S. 143-318.11(a)(5) to instruct the public body's staff concerning the position to be taken by or on behalf of the public body in negotiating a contract. Mayor Pro Tem Beal made the motion to go into closed session. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

After returning to regular session, there was no further business to come before the Town Board. Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

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Donald F. Andrews  
Mayor

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Laura K. Duval, Town Clerk

