

TOWN OF BROADWAY  
BOARD OF COMMISSIONERS  
MEETING MINUTES

JULY 22, 2024

A scheduled meeting of the Board of Commissioners was held on Monday, July 22, 2024 at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Lynne Green, Teresa Kelly, April Collins and Mayor Pro Tem Tommy Beal. Also, Town Counsel Jimmy Love and Town Manager John Godfrey were present. Commissioner Jim Paschal was absent.

**Call to Order** - The meeting was called to order by Mayor Andrews. Commissioner Kelly gave the invocation, which was followed by the Pledge of Allegiance.

**Approval of July Agenda** - Commissioner Kelly made the motion to accept the July Agenda as presented. The motion was seconded by Commissioner Collins. Motion carried unanimously.

**Consent Agenda** – June meeting minutes, June financial statements and MOU for Town Hall generator. Commissioner Green made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Kelly. Motion carried unanimously.

**Public Comments** – There were no public comments.

**New Business** – Joint Public Hearing with Planning Board

Amy McNeill, Senior Planner and Thomas Mierisch, Zoning Administrator with Lee County Community Development presented three UDO Text Amendments to the Town of Broadway Planning Board and the Town of Broadway Board of Commissioners for Public Hearing.

1. UDO Text Amendment to Revise the Period of Time that a Preliminary Major Subdivision Plat is Valid after Approval from Two Years to Five Years
  - a) Text amendment was presented to both boards.
  - b) Public hearing was held.
  - c) No one spoke for or against.
  - d) Hearing was closed.
  
2. UDO Text Amendment to Revise the Approval Process for a Preliminary Major Subdivision Plat

- a) Text amendment was presented to both boards.
  - b) Public hearing was held.
  - c) Tammy Adcock spoke against.
  - d) Hearing was closed.
3. UDO Text Amendment to Allow Internally Illuminated and Changeable Copy Signage for Nonresidential Uses Permitted by Right in Residential Zoning Districts
- a) Text amendment was presented to both boards.
  - b) Public hearing was held.
  - c) No one spoke for or against.
  - d) Hearing was closed.

Once the Public Hearing was over the Planning Board exited the meeting.

**Old Business** - There was no old business to discuss.

**Manager's Report** – Presented by Town Manager John Godfrey.

**Commissioner Comments**

Commissioner Green expressed her appreciation for the budget work and oversight. She also expresses her appreciation for Sue Tipton for her many years of service to the community.

Commissioner Collins also stated her appreciation for Sue Tipton as she was a super great citizen.

**Mayor Comments**

Reminded everyone about the National Night Out on August 6, 20124 from 6 – 9 pm. This is an opportunity for the community to show appreciation to our first responders and thank them for their service. We would like for the Commissioners to attend if possible.

Jacob Melvin has been promoted to Assistant Director of Public Works. Jacob has all of his certifications from the state and will do a good job as he moves further into the Director role.

The Town is working with GFL to perform an audit of the billing and reconciliation of the trash cart service accounts.

New 25 mph speed limit signs have been installed at Mansfield and Main; and East Harrington and First Street.

Mayor Andrews entertained a motion to go into closed session per G.S. 143-318.11(a)(3) to consult with Town Counsel to preserve the attorney-client privilege between the attorney and the Board of Commissioners. Commissioner Kelly made the motion to go into closed session. The motion was seconded by Commissioner Collins.

Reconvened after closed session.

The Town was unable to secure funds for the sewer project during our last request. We will try again in January 2025 during the General Assembly long session.

With no further business to come before the Town Board, Commissioner Kelly made the motion to adjourn the meeting. The motion was seconded by Commissioner Green. Motion carried unanimously to adjourn.



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Renee' Saville, Town Clerk



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Donald F. Andrews  
Mayor