

TOWN OF BROADWAY  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
NOVEMBER 25, 2024

A scheduled meeting of the Board of Commissioners was held on Monday, November 25, 2024, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Lynne Green, Teresa Kelly, April Collins, Jim Paschal, and Mayor Pro Tem Tommy Beal. Also present were Town Counsel Jimmy Love, Town Manager John Godfrey, and Town Clerk Renee' Saville.

**Call to Order** - The meeting was called to order by Mayor Andrews. Mayor Pro Tem Beal gave the invocation, which was followed by the Pledge of Allegiance.

**Approval of November Agenda** – Mayor Andrews requested an addition to the November Agenda. Item d. Appoint Wilson Cox to the Broadway Planning Board for the 2024 – 2027 term. Commissioner Kelly made the motion to accept the November Agenda as amended. Mayor Pro Tem Beal seconded the motion. Motion carried unanimously.

**Consent Agenda** – October minutes and October financial statements. Commissioner Paschal made the motion to accept the Consent Agenda as submitted. Commissioner Collins seconded the motion. Motion carried unanimously.

**Public Comments** – There were no public comments.

**New Business** –

- a. December Board Meeting Date Change  
The regularly scheduled December Town Board Meeting falls on Christmas week. Mayor Andrews recommended changing the meeting to December 16 at 6:00 p.m. Mayor Pro Tem Beal Paschal made the motion to hold the meeting on December 16. Commissioner Paschal seconded the motion.  
Motion carried unanimously.
- b. Presentation by Planning & Community Development to Board of Commissioners and Planning Board – David Montgomery and Thomas Mierisch  
Presentation of proposed text amendments to the Unified Development Ordinance to amend the following:
  - Article 4 (Zoning District Regulations)
  - Article 5.49 and 5.50 (Duplexes and Townhouses Only)
  - Article 6 (Subdivision Regulations)
  - Article 9.2 (Storm Water Management)
  - Article 10.4 (Accessory Dwellings Units Only)
- c. Audit Contract Extension 23 – 24 Year

Commissioner Kelly made the motion to approve the contract extension as presented. Commissioner Collins seconded the motion. Motion carried unanimously.

- d. Appoint Wilson Cox to the Broadway Planning Board for the 2024 – 2027 term. Commissioner Paschal made the motion to appoint Wilson Cox to the Broadway Planning board for the 2024 – 2027 term. Mayor Pro Tem seconded the motion. Motion carried unanimously.

**Old Business** - There was no old business to discuss.

**Manager's Report** – Presented by Town Manager John Godfrey.

**Commissioner Comments –**

-Commissioner Collins - The decorations around the Town look great. Thanks to everyone who helped with this project.

**Mayor Comments -**

The Veterans Day ceremony on November 11<sup>th</sup> had a great turnout. Want to thank the DAV for hosting this ceremony.

Christmas in the Park will be held December 1, 2024, at the Veterans Memorial from 3:00 – 5:00pm. There will be Christmas Music; The Christmas Story; Grand Marshal Presentation and Tree Lighting.

Sip & Shop Downtown Broadway 4:00 – 6:00 – Visit and shop with local Businesses

Luminaries on the Walking Trail at Watson Lake 6:00 – 9:00

The Town and Police computers and I-Pads will be migrated to Windows 365 soon.

Please visit our pharmacy to show our support for this new business.

The Broadway Community Thanksgiving Service will be held on November 26, 2024, at Broadway Methodist Church. Please attend if you can.

With no further business to come before the Town Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. Commissioner Paschal seconded the motion. Motion carried unanimously to adjourn.



Renee' Saville, Town Clerk

  
Donald F. Andrews  
Mayor