

THE TOWN OF BROADWAY IS SEEKING AN EXPERIENCED AND ENGAGING PROFESSIONAL FOR THE ROLE OF FINANCE OFFICER. THE IDEAL CANDIDATE WILL HAVE A BROAD RANGE OF KNOWLEDGE AND EXPERIENCE IN NORTH CAROLINA LOCAL GOVERNMENT FINANCE WITH INTERPERSONAL SKILLS TO MATCH. THE FINANCE OFFICER REPORTS DIRECTLY TO THE TOWN MANAGER.

THIS POSITION REQUIRES AN INDIVIDUAL WITH EXCEPTIONAL SKILLS, KNOWLEDGE AND EXPERIENCE RELATED TO THE PRINCIPLES AND PRACTICES OF ACCOUNTING, AUDITING AND FINANCIAL ADMINISTRATION. A CANDIDATE THAT POSSESSES STRONG WRITTEN, VERBAL, AND PRESENTATION SKILLS ACROSS A MULTITUDE OF AUDIENCES IS STRONGLY DESIRED.

THE FINANCE OFFICER WILL ALSO BE DIRECTLY INVOLVED, BUT NOT LIMITED TO, THE FOLLOWING ASPECTS OF THE TOWN: CASH MANAGEMENT, PERIODIC AND ANNUAL REPORTING (FINANCIAL AND OTHER), ANNUAL BUDGETING, RISK MANAGEMENT, HUMAN RESOURCES, A/R, A/P, PAYROLL, GRANT MANAGEMENT, CAPITAL PROJECT MANAGEMENT, CONTRACT MANAGEMENT, FINANCING, INVESTING, HEALTH BENEFITS, AND INTERNAL CONTROLS.

BROADWAY IS A SMALL TOWN OF 1,400 CITIZENS. THE TOWN IS CONVENIENTLY POSITIONED BETWEEN THE TRIANGLE AND FORT BRAGG. THE TOWN HAS A COMBINED GENERAL AND UTILITY BUDGET OF AROUND \$1.5M WITH MULTIPLE PROJECTS BOTH IN PROGRESS AND ON THE HORIZON.

THE TOWN OF BROADWAY OFFERS A COMPETITIVE SALARY AND BENEFIT PACKAGE AS WELL AS ENCOURAGING ITS EMPLOYEES TO CONTINUE THEIR PERSONAL PROFESSIONAL DEVELOPMENT THROUGH TRAINING OPPORTUNITIES AND CONFERENCES. THE TOWN IS AN ORGANIZATION THAT PRIDES ITSELF IN OUR EMPLOYEE'S INSTITUTIONAL KNOWLEDGE OF THEIR POSITION AND OUR REPUTATION AS A HIGH SERVICE ORGANIZATION TO OUR CITIZENS.

PREFERRED QUALIFICATIONS INCLUDE A BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH THREE OR MORE YEARS OF PROGRESSIVELY RESPONSIBLE EXPERIENCE IN LOCAL GOVERNMENT FINANCE, WITH A STRONG EMPHASIS ON NORTH CAROLINA EXPERIENCE.

SALARY REFLECTIVE OF QUALIFICATIONS. INTERVIEWS TO BEGIN IMMEDIATELY AND POSITION WILL REMAIN OPEN UNTIL FILLED. A BACKGROUND CHECK WILL BE REQUIRED.

A COMPLETE APPLICATION PACKET WILL INCLUDE: COVER LETTER, RESUME, AND 3 PROFESSIONAL REFERENCES. PLEASE SEND COMPLETED APPLICATION PACKETS TO JOHN GODFREY, TOWN MANAGER AT MANAGER@BROADWAYNC.COM