

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES

JUNE 23, 2025

A scheduled meeting of the Board of Commissioners was held on Monday, June 23, 2025, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

The board members present were Mayor Donald Andrews, Commissioners April Collins, Teresa Kelly, Jim Paschal, and Mayor Pro Tem Tommy Beal. Also present were Town Attorney Jimmy Love, Town Manager John Godfrey, and Town Clerk Renee' Saville. Commissioner Lynne Green was excused absence.

Call to Order - The meeting was called to order by Mayor Andrews. Mayor Andrews gave the invocation, which was followed by the Pledge of Allegiance.

Approval of June Agenda – Commissioner Paschal made the motion to accept the June Agenda as submitted. Mayor Pro Tem Beal seconded the motion. Motion carried unanimously.

Consent Agenda – May minutes, May paid bills report and May financials. Commissioner Kelly made the motion to accept the Consent Agenda as submitted. Commissioner Collins seconded the motion. Motion carried unanimously.

Public Comments – There were no public comments.

New Business –

A. Adopt 25-26 Town Budget

Commissioner Paschal made the motion to change the community rental fee schedule to \$500 for In-Town residents and \$600 for Out-of-Town residents. Commissioner Collins seconded the motion. Motion carried unanimously.

Mayor Pro Tem Beal made the motion to approve the 25-26 Town Budget. Commissioner Paschal seconded the motion. Motion Carried unanimously.

B. Budget Ordinances

1) \$7,000 Special Appropriations Waste Industries

Commissioner Kelly made the motion to approve the budget ordinance as presented. Commissioner Collins seconded the motion. Motion carried unanimously.

2) \$81,705 Installment Proceeds – Administration and Police

Commissioner Kelly made the motion to approve the budget ordinance as presented. Commissioner Collins seconded the motion. Motion carried unanimously.

C. Attorney Contract with Brough Law Firm

A MOU was presented to the board to retain the services of Brough Law Firm. Mayor Pro Tem Beal made the motion to approve the MOU. Commissioner Paschal seconded the motion. Motion carried unanimously.

D. Carolina Pavement Quotes: Cats Drive and Fiddler Drive; Beale Drive
Quotes were reviewed and discussed.

Commissioner Kelly made a motion to approve the pavement quote for Cats Drive and Fiddler Drive in the amount of \$9,270. Commissioner Collins seconded the motion. Motion carried unanimously.

It was decided that the quote for Beale Drive will be tabled for now.

Old Business –

A quote from Withers Ravenel was presented as information to the board regarding a pickleball court. We will discuss it further at the July 2025 meeting.

Manager's Report – Presented by Town Manager John Godfrey.

Commissioner Comments –

Commissioner Paschal:

- Thanked Attorney Love for his service and devotion to the town.
- Asked about the McDonald property and what the town can do to make sure the property stays in compliance. Since this is private property, we will need to follow town procedures for code enforcement and town ordinances.

Commissioner Kelly:

- Thanked Attorney Love for his devotion and wishes him well.

Mayor Pro Tem:

- Thanked Attorney Love for his devotion and wishes him well.

Commissioner Collins:

- Thanked Attorney Love for his devotion and wishes him well.
- Do we lock the property at Watson Lake? Some concerns about people coming and going late at night.
- Thank the Sheriff Department for their support to Broadway during our police department transition.

Mayor Comments –

- The Planning Board has two vacancies: one inside Town and one outside Town in the ETJ. We will post a notice stating that we need these positions filled.
- Met with DOT regarding Johnson Street. Since the street belongs to the Town – we will need to bear the cost associated with revisions. The DOT study shows that their construction has a negligible effect on the water flow at Johnson.
- We have applied for a carbon reduction grant to assist with sidewalks from the auditorium to Stevens.

-We will be getting equipment from the League to assist with the upgrade to our security system/firewall.

-Had a conversation with DOT regarding future growth and needs in 20+ years. Estimates on traffic flow and signal needs.

Attorney Love thanked the Town for allowing him to serve as attorney for 25 years and what a pleasure it has been.

With no further business to come before the Town Board, Mayor Pro Tem made the motion to adjourn the meeting. Commissioner Paschal seconded the motion. Motion carried unanimously to adjourn.



Donald F. Andrews
Mayor



Renee' Saville, Town Clerk