



**TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
MARCH 23, 2026**

A scheduled meeting of the Board of Commissioners was held on Monday, March 23, 2026, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Mayor Pro-Tem Lynne Green, Commissioners April Collins, Teresa Kelly, Laura Duval, and Wendy Bryan. Also present were Town Attorney Lydia Lavelle, Town Manager John Godfrey, and Town Clerk Renee' Saville.

Call to Order - The meeting was called to order by Mayor Andrews. Commissioner Collins gave the invocation, which was followed by the Pledge of Allegiance.

Approval of the March Agenda - Commissioner Kelly made the motion to accept the March Agenda as presented. Commissioner Collins seconded the motion. Motion carried unanimously.

Consent Agenda – February minutes, February paid bills report and February financials. Commissioner Duval made the motion to accept the Consent Agenda as presented. Commissioner Kelly seconded the motion. Motion carried unanimously.

Public Comments – No Public Comments were received.

New Business –

A. Pop Heaven Events – Bobby and Dawn Sharpe; Resolution to Close Parking Lot
Bobby and Dawn Sharpe, owners of Pop Heaven Gourmet Popcorn and Sweet Shop, made a request to the Board for temporary closure of the back half of the downtown parking lot. Closure requested on April 4, 2026; May 2, 2026; June 6, 2026; and August 1, 2026. Closure will be between the hours of 7:00pm and 9:30pm.

A resolution was presented to the Board regarding the closures as requested by the Sharpes. Commissioner Bryan made the motion to approve the Resolution. Commissioner Collins seconded the motion. Motion carried unanimously.

B. Public Hearing – Text Amendments to Town Ordinances

Text Amendments to Town Ordinances were made available for the Public Hearing.

Mayor Andrews opened the Public Hearing on the Text Amendments to Town Ordinances.

No one spoke in favor or against the text amendments.

Mayor Andrews closed the Public Hearing on the Text Amendments to Town Ordinances.

These amendments will be adopted at the next Board Meeting.

C. Budget Amendment – Maintenance Department

A budget amendment in the amount of \$5,000 was presented. These funds were used to repair the HVAC. Commissioner Kelly made the motion to approve the Resolution. Commissioner Collins seconded the motion. Motion carried unanimously.

D. Be The One Run – Resolution to Close Church Street

A resolution to close Church Street for the “Be The One Run” on Saturday, May 16, 2026, between the hours of 8:00am and 2:00pm. Commissioner Bryan made the motion to approve the Resolution. Commissioner Duval seconded the motion. Motion carried unanimously.

E. Planning Board – Article 13 UDO Flood Hazard Area Regulations of the UDO – Recommendations to Approve

- 1) That Article 13 Flood Hazard Area Regulations be amended in its entirety with the latest model Flood Damage Prevention Ordinance provided by the North Carolina Floodplain Mapping Program, as included as Exhibit A.
Mayor Pro Tem Green made the motion to approve this recommendation by the Planning Board. Commissioner Collins seconded the motion. Motion carried unanimously.
- 2) The FEMA National Flood Insurance Program map for Lee County is hereby updated per the latest map panels provided by the North Carolina Floodplain Mapping Program to ensure that everyone (Lee County citizens, surveyors, engineers, insurance agents, etc.) has access to the most up-to-date flood plain mapping information.
Commissioner Kelly made the motion to approve this recommendation by the Planning Board. Commissioner Bryan seconded the motion. Motion carried unanimously.

F. Planning Board Appointment

Kym Weathers Smith was appointed to the Planning Board to complete the term vacated by Paul Thomas. This term will expire in June 2027.

Old Business –

A. Broadway Our Way Festival Update

Mayor Andrews gave an update on the BOW Festival. Sponsorships are slowly coming in. Everything is looking good, hope for pleasant weather.

B. America's 250th Celebration Update

Mayor Andrews gave an update on America's 250th Celebration plans for the Town. The event at the Veterans Memorial; Golf Cart Parade; followed by an event in the Town Hall parking lot. Food Trucks; Hot Dogs; Ice Cream; etc.

Manager's Report –

Presented by Town Manager John Godfrey.

Commissioner Comments –

Commissioner Collins:

- Concerns about the Community Building. She would like to speak with John and Mayor Andrews.

Commissioner Duval:

- Concerns regarding the Junk Car Ordinance not being enforced. She will let Town Manager know the address for further research.

Commissioner Bryan:

- Perhaps get signage to announce the partial closure of the public parking lot at Pop heaven. Put the sign out on Monday before the Saturday event.
- Lee County Arts awarded the Town \$2,700 grant to help sponsor the Jam on Main April 7, 2026.
- Update on the number of views for our Facebook page.
- April 13, 2026, Dalton Davis will perform on My Carolina as part of a filming on Broadway.

Mayor Comments –

- April 6, 2026, Work Session at 5:00pm to discuss the RFQ for Watson Lake.
- Chief Gunter is processing the paperwork for an applicant. We hope to have new hire on or before April month end.
- Working on quotes for outlets on Main Street.
- Aware of the erosion at the corner of Hunter and Dalrymple.
- Items from the Budget Work Session are being worked on and we will schedule another Budget Work Session soon.

With no further business to come before the Town Board, Commissioner Kelly made the motion to adjourn the meeting. Commissioner Collins seconded the motion. Motion carried unanimously to adjourn.



Renee Saville

Renee' Saville, Town Clerk

Donald F. Andrews
Mayor